

Job Opportunity

Commission on Teacher Credentialing

Ensuring high quality educators for California's diverse students, schools and communities



IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORKPLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE, AND THE SPECIAL TRUST PLACE IN PUBLIC SERVANTS.

ASSOCIATE INFORMATION SYSTEMS ANALYST (SPECIALIST)/ ASSOCIATE PROGRAMMER ANALYST (SPECIALIST)

Salary:	\$4,619 - \$5,897	Work Hours:	8:00 a.m. – 5:00 p.m.
Tenure/Timebase:	Permanent/Fulltime	Final Filing Date:	March 27, 2009 or Until Filled
Contact:	Andy Munguia (916) 322-0604 amunguia@ctc.ca.gov	Office/Location:	Commission on Teacher Credentialing Enterprise Technology Services Section 1900 Capitol Avenue Sacramento, CA 95811-4213

The Commission on Teacher Credentialing (CTC) is a **Special Funded** agency and is conveniently located in the downtown area near many popular restaurants, shops, public transportation, and affordable parking options. The purpose of the CTC is to ensure integrity and high quality in the preparation, conduct, and professional growth of the educators who serve California's public schools. Its work shall reflect both statutory mandates that govern the Commission and research on professional practices.

DUTIES:

Under general supervision of the Senior Information Systems Analyst (Supervisor), the Associate Information Systems Analyst (Specialist)/Associate Programmer Analyst (Specialist) is a web client Server Developer for a complex departmental CRM SIEBEL environment for the Credential Automated System Enterprise (CASE) system, responsible for the following:

- **Client Server Web Application Development** – Client server web application developer working on integrated enterprise Client Server applications. Responsible for analyzing and translating technical specifications into integrated Client Server applications that automate business processes. Perform development activities such as the following: systems and data analysis; interaction and process flow analysis; dialog, layout and procedure logic design; logical and physical database design review; documentation, procedures, and user instructions. Provide technical guidance concerning system technical constraints, acceptance testing, performance criteria, design issues, data interfaces, technical architecture, and programming logic.

Analyze data models and object models and verify integration Objects and Business services utilizing tools.
- **Structured Query Language (SQL) Programming** – Develop and maintain SQL (PL/SQL) programs.
- **System Administration** – Administer and maintain web application user security, access, roles, and responsibility. Perform daily and ongoing task for administrating and maintaining systems that migrate data. Perform operational duties as required. Maintain a high level of education and knowledge of current and future technologies.
- **Requirements Gathering and Project Support** – Review customer Service Requests for completion. Assist with project management administration activities. Document new and existing program compliance with Enterprise Technology Services Section standards.

DESIRABLE QUALIFICATIONS:

- **Integrity** – consistently adheres to his/her duties to execute the mission and responsibilities of the CTC.
- **Expertise** – be a reliable source of accurate information.
- **Teamwork** – works collaboratively and in recognition of the contribution each makes to the common purpose of the CTC.
- **Respect** – recognizes the validity of other points of view and treats others with civility.
- **Problem Solving** – strives to find practical and effective solutions to achieving desired goals.

CONDITIONS OF EMPLOYMENT: Fingerprint Clearance is Required.

WHO MAY APPLY:

Individuals who possess the desirable qualifications listed above, and are currently at the Associate Information Systems Analyst (Specialist)/Associate Programmer Analyst (Specialist) classification or who have list, transfer, or reinstatement eligibility to the above classification(s) may apply. Appointment is subject to the State Restriction of Appointment (SROA).

IMPORTANT NOTE:

Interested applicants must submit a State Application form, STD 678 to the above address. Attention: Andy Munguia. All applicants must clearly indicate the basis of their eligibility (*i.e., SROA, surplus, reemployment, reinstatement, transfer, or list eligibility*) and include RPA No. 09-052 (192-406-1470-003). The applications will be screened and only the most qualified applicants will be invited for an interview.

AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE, OR SEXUAL ORIENTATION.